Since Girl Scouts of Kentuckiana has several types of reservations/registrations, this Cancellation/Refund standard has a section for each type.

**ACTIVITY REGISTRATIONS - (Program and Training Events)**

- Activity registrations may be cancelled up to **7 days** from the beginning date of the activity for a full refund. No additional notification will be given for this date.
- For Activity registrations that are cancelled within **7 days** of the beginning date of the activity, no refund or rescheduling is available.

**To cancel an Activity registration:** Send an email containing the activity details to: events@gskentuckiana.org

**Please note:** Reserving High Ropes/Teams Course, Boats, Archery and Waterfront is considered an Activity registration even if it is booked through the property reservation system.

**FACILITY RESERVATIONS – (PLC, CAMP & CAMP EQUIPMENT)**

The Facility cancellation standard is intended to promote utilization of our camp resources. Since our volunteers, families and girls are busy people who cannot readily change their plans, a late cancellation greatly increases the likelihood of a camp property going unused. Make your plans and reservations carefully so that others may have as many camp opportunities as possible.

- Facility reservations may be canceled up to **45 days** from the beginning date of the reservation for a full refund. No additional notification will be given for this date.
- Facility reservations that are canceled **15-44 days** prior to the beginning date of the reservation may reschedule to a same or lower cost facility, one-time to a different date or location.
- For Facility reservations that are canceled within **14 days** of the beginning of the reservation, no refund or rescheduling is available.

**To cancel a Facility reservation:** Send an email containing your reservation number, located in the top left hand corner of your receipt, to campcancellations@gskentuckiana.org.

Any payment made for a reservation/registration canceled by Girl Scouts of Kentuckiana will be fully refunded.