



2025 Mall Booth Rules

1. Within 48 hours of completing your shift, you must fill out the Mall Booth Recorder JotForm and report total sales. This is part of our agreement with the malls. You can find the JotForm here:
<https://gskentuckiana.jotform.com/210557812102041>
2. You are 100% responsible for transporting your cookies in and out of the mall.
3. Do not speak to the mall management regarding the location or set up- if you have any issues or questions refer them to Brooke Slone, bslone@gskentuckiana.org
4. You may not take down or change the display (typically, council leaves a sign and oversized cookie boxes to decorate the space)
5. No handmade or hand decorated signs are allowed.
6. There is a maximum of 2 adults and 2 Girl Scouts allowed to be at a mall booth.
7. You may not hang or attach anything to the unit or table booth display.
8. You may not bring in your own table or chairs.
9. Absolutely no siblings/infants/tag-along friends allowed.
10. You must have a Clover app/device or way to process credit card payments.
11. You are 100% responsible for properly cleaning the area and disposing of any waste before your shift ends. You must use the appropriate waste/recycling/dumpster receptacles or take your waste with you when you leave.
12. Your Girl Scouts may NOT solicit mall customers for sales. This includes approaching guests, passing out flyers/coupons, etc. They must stand within 2 feet of the unit and customers must approach them.
13. You may not move or make changes to the location of the booth.
14. Adults must dress appropriately in "business casual" attire. Jeans are okay but without frays, holes or any areas of the body exposed. Girls should dress in their uniform or Girl Scout "swag"
15. Mall booth shifts go right from one shift into another, so be sure you are prepared to exit the booth at the end of your shift.